

ATTACHMENT 16.8: TECHNICAL LEAD QUALIFICATIONS FORM

TECHNICAL LEAD KEY STAFF QUALIFICATIONS FORM

The Bidder may cite no more than five (5) projects to meet the total experience required for each mandatory qualification and, if applicable, desirable qualifications. The Bidder may use multiple projects to meet the total experience required for each mandatory experience. A separate form must be completed for each project cited. Experience must have occurred within ten (10) years of the Phase 1 Proposal response due date for all projects, **unless otherwise stated**. The reference contact on this form must be the same as the reference on the corresponding key staff qualification form.

TECHNICAL LEAD KEY STAFF QUALIFICATIONS FORM		
1	Bidder:	
2	Key Staff Name:	
3	Staff's Referenced Project Name:	
4	Company Name (of staff's reference):	
5	Contact Name, Email Address and Telephone Number (of Staff's Reference):	
6	Staff Start Date (MM/DD/YYYY):	
7	Staff End Date (MM/DD/YYYY):	
8	Staff Work Schedule:	☐ Full-time ☐ Part-time
9	Project Description:	
10	Contract Amount:	\$

11	Documenting instructions when a minimum number of years of experience is required. For each mandatory or desirable experience listed below, - Check “Yes” if the total years of experience was met on this referenced project; or - Check “Partial” if fewer than the total years of experience was met on this referenced project; or - Check “No” if none of the experience was met on this referenced project. Enter the corresponding amount of time including a description of Key Staff’s roles and responsibilities on the project being used as reference.
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#	Classification	Qualification	Total Experience Required	Experience gained on this cited Project
12	Mandatory (MQ#1)	The Technical Lead shall have ten (10) years in the last fifteen (15) years of experience overseeing daily technical operations; implementing best practices and coding standards; leading development team activities; coordinating with the software development team in addressing technical issues.	10 Years	☐ Yes Yr. ____ Mo. ____ ☐ Partial Yr. ____ Mo. ____ ☐ No
Provide a description of the work performed on the cited project and how it meets this requirement:				
13	Mandatory (MQ#2)	The Technical Lead shall have five (5) years of experience as the technical lead for enterprise solution implementations in the primary software solution Salesforce.	5 Years	☐ Yes Yr. ____ Mo. ____ ☐ Partial

				Yr. ____ Mo. ____ ☐ No
	Provide a description of the work performed on the cited project and how it meets this requirement:			
14	Desired (DQ#1)	One (1) or more additional years of experience in the last fifteen (15) years implementing, developing and/or managing enterprise technology solutions. One (1) year = 10 points up to a maximum of 50 points. <i>Only include years beyond the 'Total Experience Required' under MQ #1.</i>	1+ Years Up to five (5) additional years.	☐ Yes Yr. ____ Mo. ____ ☐ Partial Yr. ____ Mo. ____ ☐ No
	Provide a description of the work performed on the cited project and how it meets this requirement:			
15	Desired (DQ#2)	One (1) or more additional years of experience as the technical lead for enterprise solution implementations. One (1) year = 10 points up to a maximum of 50 points. <i>Only include years beyond the</i>	1+ Years Up to five (5) additional years.	☐ Yes Yr. ____ Mo. ____ ☐ Partial Yr. ____ Mo. ____ ☐ No

		<i>'Total Experience Required' under MQ #2.</i>		
	Provide a description of the work performed on the cited project and how it meets this requirement:			